

GOGEBIC COUNTY BOARD OF COMMISSIONERS

Regular Meeting

November 10, 2020

County Courthouse

Bessemer, MI 49911

5:00 P.M.

*****Personnel Meeting*****

4:00 p.m.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE MINUTES (October 28, 2020 regular meeting minutes)

APPROVAL OF AGENDA

CITIZENS WISHING TO ADDRESS THE COUNTY BOARD ON AGENDA ITEMS
(5-minute limit)

COMMUNICATIONS:

1. Michigan CDBG Grant Administrative Agreement
2. James Lorensen, Fair Chairman
(RE: Advertising for Fair Board at large position)
3. Santa's Headquarters 2020 Plan

OTHER MATTERS:

ADMINISTRATOR UPDATES:

PUBLIC COMMENT (5-minute limit)

ADJOURNMENT

GOGEBIC COUNTY BOARD OF COMMISSIONERS

Regular Meeting Minutes

October 28, 2020

County Courthouse

Bessemer, MI 49911

5:00 p.m.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Chairman Siirila. Following the Pledge of Allegiance, roll call was taken.

ROLL CALL:

**Present: (6) Bonovetz, Byrns, Laabs, Lorenson
Orlich, Siirila**

Absent: (1) Peterson

APPROVAL OF THE MINUTES (October 14, 2020 regular meeting minutes)

A motion was made by Bonovetz, supported by Byrns, and carried by unanimous voice vote to approve the minutes as presented.

APPROVAL OF AGENDA

A motion was made by Lorenson, supported by Bonovetz, and carried by unanimous voice vote to approve the agenda as presented along with one addition from the Finance, Budgeting & Auditing Committee meeting of earlier in the day, the 9-1-1 grant application through Homeland Security.

CITIZENS WISHING TO ADDRESS THE COUNTY BOARD ON AGENDA ITEMS

(5-minute limit)

There were none.

COMMITTEE SUMMARY REPORTS:

1. Finance, Budgeting & Auditing Committee ---09/23/2020
2. Dal Pra Educational Award Committee -----10/05/2020
3. Personnel & Negotiations Committee -----10/14/2020

A motion was made by Lorenson, supported by Laabs, and carried by unanimous voice vote to receive reports one through three and place them on file.

APPEARANCES:

1. Circuit Court Judge Michael Pope and District Court Judge Anna Talaska

(RE: update to SJI grant progress and implementation)

Circuit Court Judge Pope along with District Judge Talaska updated the Board on the SGI grant process and implementation plans. Also appearing via ZOOM was Brenda J. Wagenknecht-Ivey, from the consulting firm that was assisting the Courts with the grant analysis. Judge Pope and Judge Talaska each spoke on the mission, core values and vision for the courts of Gogebic and Ontonagon County. Strategic Initiatives were set in place for 2020-21 and beyond. The main goals are to enhance services, improve operational efficiencies, and limit the cost of implementing the plan. Ms. Wagenknecht-Ivey discussed the survey results that were part of the initial planning process and answered a few questions from the Board.

GOGEBIC COUNTY BOARD OF COMMISSIONERS
Regular Meeting Minutes
October 28, 2020
Page Two

2. Equalization Director Kathy Jo Koval
(RE: Apportionment 2020)

Equalization Director Kathy Jo Koval presented the 2020 Apportionment Report to the Board. MCL 211.37 requires the County Board of Commissioners to adopt a resolution approving the Apportionment Plan in October each year. **A motion** was made by Bonovetz, supported by Lorenson to adopt the 2020 Apportionment Plan, and adopt the resolution as presented.

Roll Call:

**YES: (6) Laabs, Byrns, Lorenson, Bonovetz,
Orlich, Siirila**

No: (0) None

Motion carried.

COMMUNICATIONS:

1. North Central Wisconsin Regional Planning Commission
(RE: Town of Land O'Lakes comprehensive plan)

A motion was made by Lorenson, supported by Laabs, and carried by unanimous voice vote to receive the communication and place it on file.

TRIAL BALANCE/CASH BALANCE:

A motion was made by Bonovetz, supported by Laabs, and carried by unanimous voice vote to approve the reports as presented.

GENERAL FUND REVENUE AND EXPENDITURE CONTROL:

A motion was made by Bonovetz, supported by Orlich, and carried by unanimous voice vote to approve the reports as presented.

CLAIMS AND ACCOUNTS:

A motion was made by Lorenson, supported by Byrns to pay the claims as presented along with the credit cards and pre-paids and make them a part of the minutes.

Roll Call:

**YES: (6) Byrns, Lorenson, Bonovetz,
Orlich, Laabs, Siirila**

No: (0) None

Motion carried.

GOGEBIC COUNTY BOARD OF COMMISSIONERS
Regular Meeting Minutes
October 28, 2020
Page Three

OTHER MATTERS

Agenda additions:

1. Recommendation from the Finance, Budgeting & Auditing Committee from earlier today.

A motion was made by Lorenson, supported by Byrns to approve an application through Homeland Security for a Regional Rapid Response Team. The Grant equals \$14,250 and is 100% reimbursed.

Roll Call:

**YES: (6) Lorenson, Bonovetz, Orlich,
Laabs, Byrns, Siirila**

No: (0) None

Motion carried.

Chairman Siirila mentioned he renewed the County Emergency Disaster Declaration due to the COVID-19 Pandemic.

PUBLIC COMMENT (5-minute limit)

There was none.

ADJOURNMENT

A motion was made by Orlich, supported by Byrns, and carried by unanimous voice vote to adjourn to the call of the Chair. The meeting adjourned at 5:35 p.m.

Dan Siirila, Chairman

Gerry R. Pelissero, Clerk

**MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT
ADMINISTRATIVE AGREEMENT**
Between
GOGEBIC COUNTY
And
GOGEBIC-ONTONAGON COMMUNITY ACTION AGENCY

This is an Administrative Agreement, made and entered into on this day of **10/1/20** between Gogebic County with its office located at 200 North Moore Street, Bessemer, Michigan and the Gogebic Ontonagon Community Action Agency (hereinafter referred to as GOCAA) with its office located at 100 S. Mill St., Bessemer, Michigan for the management of Michigan Community Development Block Grant Program Income.

The purpose of this Administrative Agreement is to facilitate the administration and implementation the Gogebic County Housing Rehabilitation Program Income collected under the Community Development Block Grant Program. The authorizing agency is the Michigan Economic Housing Development Corporation (hereinafter referred to as MEDC); the Unit of General Local Government (UGLG) is Gogebic County; the grant manager is the Gogebic-Ontonagon Community Action Agency.

The Program Income policy between Gogebic County and MEDC and all applicable program regulations and assurances governing the dispersal of funds are hereby incorporated by reference into this Administrative Agreement.

The following terms of this Agreement specifically relate to the administration the grant by the grant manager for the grantee:

I

Gogebic County authorizes the Gogebic Ontonagon Community Action Agency to act on its behalf in the administration of CDBG Program Income in excess of \$35,000.00 - effective **07/01/2020**. Gogebic County authorized GOCAA to prepare on behalf of the County all related reports for signature by an authorized County official and GOCAA will submit these reports to MEDC. Total Program Income less than \$35,000.00 collected in the program year (July 1- June 30) ceases to be federal money after the end of the FY in which Program Income was received. will be **retained by** GOCAA.

II

Gogebic County will establish an account to receive and process State reimbursement checks. Gogebic County authorized GOCAA to prepare on its behalf for signature by an authorized County official all disbursements requests, vouchers and checks.

A computerized cash requirement report of the Gogebic County Housing Rehabilitation Program invoices shall be attached to the appropriate disbursement request for signature by the County Treasurer. Gogebic County will maintain oversight to include a review of all programmatic and

financial reports. Reports to be submitted for review by the County Board to both the County Administrator and County Treasurer.

III

Gogebic County authorizes GOCAA to create, implement and track CDBG local loan component to recapture CDGB grant funds issued as loans to individual homeowner at up to 3% interest over a period not to exceed 15 years (2026). According to MEDC these funds are program income which, if excess of \$35,000.00 collected in program year, must be used in Gogebic County for housing rehabilitation activities within 12 months from June 30th.

All loan repayment funds will be sent directly to the Gogebic County Treasurer's Office for receipt and deposit into a separate account established for continued housing rehabilitation projects. Copies of the monthly receipts will be forwarded to GOCAA to facilitate the tracking of all local loans made on behalf of the County.

IV

GOCAA agrees to perform all administrative functions required to implement the contract including:

- ❖ Compliance with all applicable regulations as noted in the CBDG Application Guide.
- ❖ Environmental Reviews
- ❖ Preparation and submission of all programmatic and fiscal reports to MEDC
- ❖ Creation, maintenance and retention of records.
- ❖ Homeowner applications, income verifications, proof of title to property, proof of property insurance, lead based paint notification, work orders and rehabilitation contracts, work order change agreements, lien and mortgage requirements, local loan agreements, work permits, preliminary inspections, work specifications and bid requests, final inspector and homeowner approval of acceptable work sign-off.
- ❖ Negotiation of all contracts required for clients and/or contractors.
- ❖ Negotiation, maintenance and tracking of local CDBG loan component throughout the length of each loan. Local CDBG loan payments to be retained in a separate account by Gogebic County to be used for housing rehabilitation activities in Gogebic County.
- ❖ Payment of all invoices.
- ❖ Resolution of any grievances filed by client or contractor, with the stipulation that the final step in an unresolved grievance will be with the Gogebic County Board.
- ❖ Fair Housing Issues.
- ❖ Marketing

V

Primary audit responsibility lies with Gogebic County. GOCAA agrees to perform a Single Agency Audit in accordance with the provisions of the Federal Circular A-133 to include such other reports as are required by the State Granting Department and to provide the County with a copy of the same.

VI

Gogebic County authorizes GOCAA to retain all records relative to the management of the Contract. GOCAA agrees to make all records accessible to authorized County personnel.

VII

Authorized State officials and representatives will have access to all books, accounts, records, reports, files and other papers and/or property related to the Contract in order to make audits, examinations, excerpts, and transcripts; the agreement shall also provide for such access to relevant data and records pertaining to the development and implementation of the project.

VIII

GOCAA agrees to name Gogebic County as an additional insured on its general liability insurance policy.

IX

Terms of this Administrative Agreement are open ended.

X

Termination of this Administrative Agreement may be initiated by either party.

XI

GOCAA shall, at its own expense, protect, defend, indemnify and save harmless Gogebic County, their officers and directors, agents and employees, from all damages, liability, costs and expenses (specifically including the expense of legal counsel) that Gogebic County may incur as a result of any activities of GOCAA or its employees that may arise out of this Administrative Agreement.

XII

This Administrative Agreement was reviewed and authorized for signature by the Gogebic County Board of Commissioners on _____ and by the Gogebic Ontonagon Community Action Agency Governing Board _____.

Signed by:

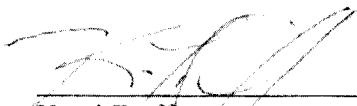
For: GOGEBIC COUNTY

DATE: _____

Print Name
Gogebic County Board of Commissioners

For: GOGEBIC ONTONAGON COMMUNITY ACTION AGENCY

DATE: _____
Print Name
GOCAA Governing Board



DATE: 10/21/20
Kerri Duff
GOCAA Executive Director



GOGEBIC COUNTY FAIR

648 W. Cloverland Drive, Ironwood, MI 49938 • (906) 932-2700 • gogebiccountyfair.com

November 5, 2020

Gogebic County Board of Commissioners
200 N. Moore St.
Bessemer, MI 49911

Gentlemen:

As there were no applicants for the open fair board position in response to the initial posting, at its regular meeting of November 2, 2020, the fair board passed a motion requesting that you please re-advertise for applicants for this position.

Thank you for your consideration of this matter.

Sincerely,



James A. Lorensen
Chairperson

October 15, 2020



Santa's Headquarters — 2020

Dear Gogebic Range Organization and past supporters of Santa's Headquarters:

The Christmas Season is approaching fast and Santa's Headquarters is underway. Santa's Headquarters is a project to support those in need of gifts for their children at Christmas. We extend to you an invitation to support this outreach program.

The effort in 2019 served over 360 children in Gogebic County. Last year families received: A \$50 gift card for groceries, 1 large toy for each child, 1 blanket per family, 1 game per family, stocking stuffers, toiletry items, toothbrush & toothpaste, and hat and mittens for each child.

Any family in need may fill out a form and return it to the Department of Health and Human Services office in Bessemer. The complete address is on the bottom of all forms. Forms may be picked up at various locations in the following cities: Ironwood, Bessemer, Wakefield and Watersmeet. The deadline for returning forms is November 6th. It is very important that all families register this year due to changes in distribution related to COVID and the safety of our volunteers and participants.

Gift distribution will be at the Bessemer VFW on December 10th. Distribution will be at the Watersmeet Community Center on December 11th. Distribution will take place in a drive through format with participants not leaving their vehicle. When arriving each family will drive up to the door of the location. All participants are asked to wear masks, all volunteers will be wearing masks. Bags for each family will be ready and brought out to the car by volunteers. Each family will be assigned a number and a time to come to pick up their things to minimize gatherings of people outside.

Those who wish to donate \$15.00—\$20.00 unwrapped gifts will be able to do so at many locations around Gogebic County. Interested persons are asked to pick an age appropriate gift tag from one of the participating locations and return the gift to any participating location. Deadline for returning gifts is December 4th at close of business for each location.

This year we also have set up an Amazon wish list so that anyone that wants to shop online can choose an item to purchase off the wish list and it will be sent directly to our organization. The link to the Amazon wish list is: <https://bit.ly/Gogebic-Santa>

Monetary donations may be sent to:

St. Vincent DePaul, Attn: Santa's Headquarters, 108 S Marquette St., Ironwood, MI 49938

Please contact any of the following committee members with questions:

- Erin Ross, MSU Extension: ranta@msu.edu or 906-364-2055
- Ashley Dennis, MSU Extension: hampston@msu.edu or 906-364-4074
- Pat Nicksich, Gogebic-Ontonagon Community Action Agency: nicksich@gocaa.org or 906-667-0283, ex – 31
- Amanda Niemi, MDHHS: NiemiA@michigan.gov or 906-663-6200

THANK YOU FOR YOUR SUPPORT!