Case No. G-

PROOF OF SERVICE

TO PROCESS SERVER: You must serve the _____ and file the proof of service with the court clerk. If you are unable to complete the service, you must return this original and all copies to the court clerk.

CERTIFICATE/AFFIDAVIT OF SERVICE/NONSERVICE

☐ **OFFICER CERTIFICATE**	**OR**	☐ **AFFIDAVIT OF PROCESS SERVER**
I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notarization not required)		Being first duly sworn, I state that I am a legally competent adult who is **not** a party or an officer of a corporate party, and that: (notarization not required)

☐ I served a copy of the _____ by:

☐ Personal service ☐ registered mail, delivery restricted to the opposing party (return receipt attached) on:

Name of opposing party	Complete address of service	Day, date, time
Law enforcement agency	Complete address of service	Day, date, time

☐ I have personally attempted to serve a copy of the _____ on the following opposing party and have been unable to complete service.

Name of opposing party	Complete address of service	Day, date, time of attempts

I declare under the penalties of perjury that the statements above are true to the best of my information, knowledge, and belief.

Service fee $	Miles traveled	Fee $	
Incorrect address fee $	Miles traveled	Fee $	**TOTAL FEE** $

_____
Signature

_____
Name (type or print)

_____
Title

Subscribed and sworn to before me on _____, _____, Michigan.
Date *County*

My commission expires: _____ Signature: _____
Notary Public

State of Michigan, County of _____ Print name: _____

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received a copy of the _____ on

_____.
Day, date, time

_____
Signature *Print name*