



***Request for Proposal
Ambulance Service for Gogebic
County***

Gogebic County

Gogebic County Ambulance Committee

ISSUED BY: [Gogebic County](#)

**Project Representative: Juliane Giackino
Gogebic County
200 N Moore St
Bessemer, MI 49911
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NOTICE OF RECEIVING PROPOSALS

Gogebic County is soliciting proposals for an agency to serve as an Ambulance Service for Gogebic County. Proposal forms and specifications are available at the Gogebic County 200 N Moore St Bessemer, MI 49911 during normal working hours.

November 26, 2018 4:00PM CST - Prior to this date/time, questions regarding this RFP will be accepted (in any form) by James Loeper (contact information listed on page 3).

November 27, 4:00PM CST – After this date/time, a list of all questions received, and the answers will be provided via email to all of the participating respondents.

December 5, 2018 4:00PM CST – All Proposals must be submitted on or before this date/time. Proposals shall be submitted to the address noted on page 3. Gogebic County expressly reserves the absolute right to reject any or all proposals, to waive any informalities or irregularities in the proposals and/or to negotiate separately the terms and conditions of all or any part of the proposal determined to be in the best interest of the Gogebic County at its sole discretion. Proposals received on or before TBA will be considered. The Gogebic County reserves the right to reject any and all proposals submitted.

December 5, 2018 5:00PM CST- Sealed proposals will be opened at the Gogebic County Courthouse at 200 N. Moore St, Bessemer, MI 49911 in the conference room.

Final award (if any) must be approved by the Gogebic County Board of Commissioners on December 12th, 2018 at 5:00PM CST.

Send To:

Juliane Giackino
Gogebic County
200 N. Moore St.
Bessemer, MI 49911
906-663-4011

Email: jgiackino@gogebiccountymi.gov

On the Envelope Should Clearly State Ambulance Bid

James Loeper
Gogebic County
100 W. Iron St
Bessemer, MI 49911
906-667-1118

Email: jloeper@gogebiccountymi.gov

Gogebic County is soliciting proposals for an agency to serve as an Ambulance Service for Gogebic County. Gogebic County is requesting a contract for One (1) years beginning on January 1, 2019.

Requirements - Operations

- The provision of a minimum of two (2) appropriately staffed Advanced Life Support (ALS) ambulances twenty-four (24) hours per day, seven (7) days per week available to serve Gogebic County.
- The ambulance service adheres to Michigan rules and laws for EMS and is licensed in Michigan or be able to as an ambulance service. All personnel will be licensed in the state of Michigan. Ambulance service will provide copies of the license of service with this RFP and a copy of the EMS personnel upon request. Note: out of state licensure will be accepted, service provider would need to be licensed in the state of Michigan if selected).
- A vehicle maintenance program designed and conducted so as to achieve the highest standards of reliability appropriate to modern emergency service.
- Provide sufficient medical equipment and expendable supplies so that there is sufficient back-up to accommodate replacement during repair and excessive use.
- To be active and participate with Gogebic/Ontonagon/Iron County medical control and participate in the process of quality assurance that medical control has developed.
- Vehicles staffed with no less than two (2) currently licensed personnel that meet, or exceed the minimum standards established by the State of Michigan for Advanced Life Support (ALS).
- Provide a response to all questions listed in **Attachment 1**.

Requirements - Reporting

- Upon Request, the ambulance service will provide data on run volumes and training records of working personnel. These records, upon request, have 30 days to comply.
- If selected, the Ambulance Service will provide a representative from the service to attend all Gogebic County Ambulance Authority Meetings where the schedule will provide to that service of meeting dates.

KEY PROPOSAL DATES

- November 20, 2018 4:00PM CST - Prior to this date/time, questions regarding this RFP will be accepted (in any form) by James Loeper (contact information listed on page 3).
- November 26 4:00PM CST – After this date/time, a list of all questions received, and the answers will be provided via email to all of the participating services.
- December 5, 2018 4:00PM CST – All proposals must be submitted on or before this date/time. Proposals shall be submitted to the address noted on page 3. The Gogebic County expressly reserves the absolute right to reject any or all proposals, to waive any informalities or irregularities in the proposals and/or to negotiate separately the terms and conditions of all or any part of the proposal determined to be in the best interest of the Gogebic County at its sole discretion. Proposals received on or before December 5, 2018 4:00PM CST will be considered.
- December 5, 2018 5:00PM CST – Sealed proposals will be opened at the Gogebic County Courthouse at 200 N. Moore St, Bessemer, MI 49911 by the Gogebic County personnel and finance committee.
- December 12, 2018 5:00PM CST – The Ambulance committee will make their recommendations to the County Board Committee for approval.

Gogebic County

PROPOSAL SUBMISSION FORM

Project: Gogebic County Ambulance Service

Date: _____

Submitted by: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

All costs shall be inclusive.

By signing below, it is acknowledged that the person submitting this Proposal has the authority and is authorized and has reviewed the terms, conditions and information set forth in the Gogebic County Ambulance Request for Proposal (RFP), which shall be attached and made part of the documents associated with the award.

X _____ Date _____

Signature/ Date of Person Submitting Proposal

Failure to complete this form and Attachment 1 will be considered grounds for elimination from the selection process.

Proposals received on or before December 5, 2018 4:00PM CST will be considered. The Gogebic County reserves the right to reject any and all proposals submitted.

Attachment #1

Name of Service: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone #: _____

Fax #: _____

Email: _____

ABOUT THE SERVICE

Location of the Service Operations: _____

Information On Gogebic County

Gogebic County is the westernmost county in the Upper Peninsula in the U.S. state of Michigan. As of the 2010 census, the population was 16,427. The county seat is Bessemer. This was historically part of the territory of the Lake Superior Band of Chippewa, which had twelve bands in Michigan, Wisconsin and Minnesota. The Lac Vieux Desert Indian Reservation is in this county, in Watersmeet Township, as the land base of one of the federally recognized tribes. Gogebic County was organized in 1887. According to the US Census Bureau, the county has a total area of 1,476 square miles, of which 1,102 square miles is land and 374 square miles is water.

Ambulance Runs 2017 *

<i>Total Runs Western Co **,+</i>	Total Runs Watersmeet	Total Runs Non- Billable Transport ***
2088	201	223

*Source Iron County Central Dispatch

**Includes: Marenisco Township, Wakefield Township, City of Wakefield, Bessemer Township, City of Bessemer, Erwin Township, Ironwood Township, City of Ironwood.

+ Total call response

*** Included in total runs

-
1. Describe the mission and vision of your company.

 2. Provide an implementation schedule describing how and when your company will begin and provide service and meet response times.

 3. Identification of your company's administrative leadership team that would be assigned to Gogebic County and their relevant professional experience.

 4. What type of Ambulance services do you currently provide?

 5. Provide a brief description of your fleet and the vehicles you intend to assign to Gogebic County. (number of vehicles, types, ages, technology, supplies)

 6. Do you monitor patient satisfaction, employee engagement, and quality assurance? Please explain.

7. Explain your company's involvement in the communities you currently serve:

8. Provide evidence that you possess all necessary licenses and certifications to provide Advanced Life Support (ALS) ambulance service to Gogebic County Michigan or the procedure that you will take in getting the proper licensure for state of Michigan. (a copy of employee licensure must be provided to the County prior to signing of the contract).

9. Are you or your company under any investigation or have been investigated by any regulatory agencies such as state of Michigan, Medicare and Medicaid, insurance fraud, etc. or any other revelatory agencies. Yes _____ No _____

If Yes, please explain:

10. Have you or any one in your service ever been charged with a with a misdemeanor or felony? Yes _____ No _____

If Yes, please explain:

11. Does your Service have on site supervisors on all shifts?

Yes _____ No _____

If no, what your service policy or your procedure is to contact management for questions.

Ambulance Service Options

Ambulance Service will cover the whole county 24/7 (explain how you would cover Watersmeet Township and the eastern part of the County and level of service for Watersmeet Township) Basic _____ Limited Advanced _____ Advanced Life Support _____

Ambulance Service will cover only the western part County (this includes, Marenisco Township, City Wakefield, Township of Wakefield, Township of Bessemer, city of Bessemer, Ironwood Township, and city of Ironwood).

Ambulance Service will only cover the eastern part of the County (this includes Watersmeet Township only. Basic _____ Limited Advanced _____ Advanced Life Support _____).

Please explain how you would provide the services selected:

Financial

With the table provided below please enter the total County subsidy you are requesting to provide Ambulance Service for Gogebic County for the following year:

<i>2019</i>

RFP Checklist

- Proposal Submission Form

- Attachment #1

- Michigan EMS service License or how to obtain Michigan
licensure

- Any supporting documents about your service